

COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

Application process

This form should be used to apply for funding from any of the five Community Engagement Forums.

Before completing this form, please ensure you check the project funding criteria and application guidance form. You can also get support with completing the application by e-mailing cefadmin@selby.gov.uk. Whether you are applying for a small grant or project funding you will need to complete section 1 and 3 of this application form and then either a grant information form or a project brief in section 2.

This is an application only and will be subject to an assessment process – we cannot guarantee support. The Community Engagement Forum Partnership Board will consider every application received. Please see the decision making flowchart to understand the process your application will go through.

After completing and saving, please send the form by email to cefadmin@selby.gov.uk. We would prefer not to receive applications by post, please.

We will let you know if you have been successful by email unless requested in writing.

Which Community Engagement Forum is this application to?

Please indicate which Community Engagement Forum this application is being submitted to (when applying to more than one CEF you will need to complete a separate application form for each CEF).

Central CEF	
Eastern CEF	
Southern CEF	
Tadcaster & Villages CEF	X
Western CEF	

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Section one: About your organisation

Please tick this box to confirm that you have discussed your application for funding with the relevant Development Officer (this is a requirement of all CEF funding applications). Contact details for both Development Officers can be viewed on the Selby District Council website.

Q1.1 Organisation name

Stutton Village Social Committee

Q1.2 Organisation address

What is your organisation's registered address, including postcode?	
C/O Paddock House, Manor Road, Stutton, Tadcaster, North Yorkshire LS24 9BR	
Telephone number one	Email address (if applicable)
01937 360187	pspurrier@sky.com
Telephone number two	Web address (if applicable)
07983553865	N/A

Q1.3 Main contact details

Give us the details of the person in your organisation that is the main contact.

Title	Forenames (in full)	Surname
Ms	Emily	Tudball
Position or job title		
Chair of SSC		

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Q1.4 Organisation type

What sector does your organisation fit into?

Social enterprise	
Charity	
Voluntary or community group	X

Other		Please describe	
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When was your organisation set up?

Day	01	Month	10	Year	2015
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Q1.5 Reference or registration numbers

Charity number	N/A
Company number	N/A
Other (please specify)	

If you are an unincorporated association and not registered with the Charity Commission, please tick this box and send us a copy of your governing documents (for example, constitution or set of rules) with your application.

X

Q1.6 Is your organisation VAT registered?

Yes		No	X
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Please note that applications cannot be used to support expenditure on VAT reclaimable by the applicant from HM Revenue and Customs.

Q1.7 Please list all other bodies that you have, or plan to apply to for funding

Name of Body / Organisation	Funding Awarded/Requested*
N/A The CEF is the only body we have applied for funding to.	

*Where you have not yet applied to the body, please indicate the amount you intend to apply for and write 'indicative' to the side of the amount.

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Section Two: Grant information or Project Brief (separate document)

Please see the Allocation of Funding Framework and application guidance form to check whether you will need to complete a Grant information form or a Project Brief.

Q2.1 What is the title of your application?

Request for funding to purchase equipment

Q2.2 Please list the details of your application (500 words limit)

This bid is for £540 to support the purchase of replacement LED festoon lights, led flood lights and a 3000W portable generator.

We believe the bid meets three of the CDP objectives:

- Promoting the economy
- Health and wellbeing
- Community safety.

The Stutton Social Committee (SSC) is a local voluntary community group who got together in 2015 with the aim of organising social events for the residents of Stutton parish and the surrounding area, with the intention of building community spirit and raising money for charities and good causes.

SSC is driven by the desire to improve social engagement, promoting opportunities for people of the Parish to get together and engage in social events promoting social cohesion, community spirit and community improvements.

The membership of the group is open to anyone living in the Parish and local area, regardless of age gender, race, disability, sexual preference, religion or belief and this is outlined in the SSC constitution.

In detail, the bid is to help fund:

- 4 x 20 multi-coloured LED connectable festoon lights @ £140, which will be an improvement in safety and energy use over our existing 240-volt sets;
- 2 x LED flood lights @ £50 to help improve energy efficient outside lighting for our winter events; and
- 1 x 3000W portable petrol generator to help power the above and other equipment, avoiding some of the need for trailing cables and improving safety.

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Q2.5 Please outline how the application will benefit the specific CEF area and why there is a need for your proposal? (500 word limit)

Since the SSC established it has organised and run a number of successful community events including children's Easter Egg hunts and Christmas gatherings to meet Santa, with craft tables and refreshments, both events being free to children taking part. Bonfire and firework events, summer fetes, and a range of other events including a charity auction in aid of Tadcaster Flood Relief fund, raising over £2000 for the fund and "Race Nights" where we have raised money for charities such as: £1000 to Tadcaster Stingrays Swimming club, £600 for the Manchester Bomb appeal and various other donations to charities including Martin House, St Leonards and McMillan Trust. In total donations to charities have exceeded £5,500.

We are promoting the economy (CDP Objective 2) at some of our larger events e.g. the Christmas fare and the Summer Fete. At these events we have invited local small businesses to come along and sell their goods and wears. For example, at the Christmas Fete, held in our local village hall, we invited 10 local businesses to come along and sell their craft and artisan wears. All those attending reported sales of £200 or more on the day, providing a boost to local business, improving their exposure and aiding community engagement.

The events SSC have run have struck a chord with local residents. For example, our spring and Autumn litter pick and village bulb planting have met with great support from people, with a range of people taking part e.g. ranging in age from preschool to retired, all taking part to improve the place we live and build community spirit and pride, whilst at the same time helping to improve health and wellbeing (CDP Objective 4).

As our events have become more popular and increased in size, we have recognised the need for improved lighting for those attending our winter events, thereby improving safety at our events (CDP Objective 3). The equipment would also be used to enhance our events in terms of creating a better atmosphere.

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Q2.6 How much funding are you requesting?

Please provide a breakdown of the different cost elements associated with your application:

Cost Element	Cost (£)
4 x 20 multi-coloured LED connectable festoon lights @ £35	£140
2 x LED flood lights @ £25	£50
1 x 3000W Petrol generator @ £350	£350
Total Cost	£540

Q2.7 Is the total cost of the application more than the amount you are requesting?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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If yes, where will you get the other funding from and has this been secured?

However, if there is a shortfall between any grant provided and the total costs the shortfall will be made-up by SSC.